



15 April 2020

Tena koe,

Sticking to the Covid-19 guidelines

This is a message of support and thanks to members who are still working either at home or in the office. It's important that managers and staff observe and stick to the MBIE covid-19 guidelines. If you have any questions go to the FAQs which are on Te Taura and the psa@mbie website.

Regular engagement in order to be across members issues

We've received a number of enquiries from members about their working conditions, entitlements, covid-19 including health and safety issues. We have established a joint PSA and MBIE Covid-19 team that meet Tuesday to Friday to discuss these issues. Local delegates are meeting when they can to raise local issues.

PSA organisers are meeting regularly with their local delegates. All MBIE organisers also meet to discuss local issues and to identify national trends. These issues get raised to the joint Covid-19 team and/or to PSA leaders. If need be, they are raised to the SSC as part of an across the public service matter.

Survey - Calling for Volunteers

Thank you to everyone who put their hand up to volunteer to do work in a contact centre. As stated in the survey, the information was sent to MBIE. MBIE expressed their gratitude to those volunteers.

CAPP – What's happening?

Members have asked for an update on the Career and Pay Progression work. This was discussed with MBIE and they provided the following response:

Your PSA member number is {membernumber}

The PSA Organising Centre is available Mon-Fri, 8.30am - 5.00pm

Freephone 0508 367 772
enquiries@psa.org.nz

PSA Website: www.psa.org.nz

PSA on Facebook:
www.facebook.com/nzpsa

PSA on Twitter:
www.twitter.com/nzpsa

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New Zealand Public Service Association
Te Pūkenga Here Tikanga Mahi

”There have been inevitable delays in this project as a result of COVID19 given SME’s are currently unavailable and key members of the Steering Committee are focused on the response. MBIE is recalibrating the project plan to enable the work to recommence as soon as practical after lockdown. Members of the project team are still working in the background where possible to progress the work, but they are reliant on business participation to finalise. New project delivery dates will be communicated in due course.”

Hours of Work including the Easter Break

MBIE have published guidelines that will be put up on Te Taura and the external people page. MBIE are also developing some FAQs around Covid-19 penal rates; overtime; timesheets etc. Members should refer to this if they have any queries.

Fixed Term Agreements, Casual and Contractors

We sought clarification about employees who are essential workers and are considered casual, contractors or on a Fixed Term Agreement. MBIE explained that anyone who is identified as an essential worker will continue being employed at MBIE until they are given further notice. For non-essential employees they will continue to be paid up until the expiry of their agreement or contract.

KPI’s during lockdown

Please note that during the current response to covid-19, contact centre employees will not be assessed against their KPIs for the purpose of Career Progression. KPI information is still being collected for reporting purposes, but the measurement of employee performance against these metrics has been suspended until the workplace returns to normal levels of activity.

Support

If you have any questions that you want to raise, please email mbie@psa.org.nz or call the organising centre on 0508 367 772.

Kia ora, kia whanau, kia haumarū, kia whaitua mō ētahi atu Take Care of yourself and your whānau, be safe and care for others.

Naku noa na,

Janice Panoho
PSA National Organiser for MBIE
