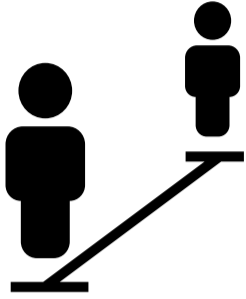


Covid-19 (Coronavirus)

Handy Hints



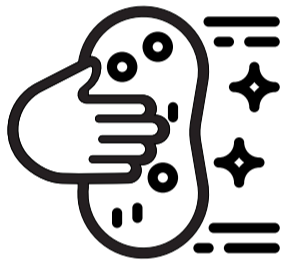
Keep your distance
- follow the 2m rule



Wash your hands
thoroughly and often



If you feel unwell, stay home



Wipe down your desk,
keyboard, mouse and
phone at the start and
end of your work day



Use your own pens
and leave them at work



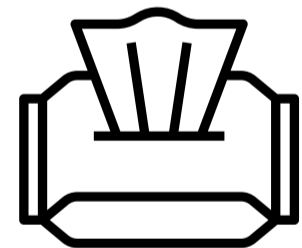
Avoid touching shared
surfaces – use paper towels



Put used dishes straight into
the dishwasher



BYO drink bottle and food
– don't share!



Cough or sneeze into your
elbow or by covering your
mouth and nose with tissues



Wash your hands as you arrive and leave the
office, and as soon as you arrive home